

MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
October 9, 2024

Board President R. Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:

Directors Present: President R. Hewitt, Director R. Venard, Director B. Smith, Secretary/Treasurer V. Jakubac

Also Present: J. Hayes, District Secretary, J. Potter, General Manager

Guests present: D. Jerome/Town Crier

Absent: Vice President L. Padula

PUBLIC COMMENT:

1. None.

PRESENTATION:

1. Presentation of Annual Audit by Brianna Schultz, CPA, CGMA with Rogers, Anderson, Malody & Scott for Fiscal Year ending 6/30/2024.

MINUTES:

1. The Board reviewed and accepted the Minutes from the Board Meeting held on September 11, 2024 on a MOTION made by Director B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:

1. The Board reviewed and accepted the Financial Statement for the period ending September 30, 2024 on a MOTION made by Secretary/Treasurer V. Jakubac, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

OPERATIONS REPORT:

Report submitted by Jeremy Potter, General Manager, dated October 9, 2024

- 1A. Production was up by 96,651 gallons compared to last year in September.
- 1B. 2-month production for August & September showed a water loss of 7.7%.
- 1C. Static Well #10 is down by 3.92ft.
- 2A. Meter Installations – Crew is at Book 7; continues until completed.
- 2B. Production Sources – Refurbishing of Well #26, similar to what we did to Well #25
- 2C. Staffing/HR – Ads placed statewide as well as local, taking applications until December 1st. Jensen completed his Welding Certification.
- 2D. Community – Reminder to the public to take steps to winterize their property. It was suggested that we send pamphlet to ALL costumers regardless if they receive a mailed bill. Will be doing this for future as we already sent out all remaining pamphlets. Getting new order of pamphlets for next season.
- 2E. Vehicles – The motor for the 2013 Tacoma has been delivered. Will work on replacing the old motor as time permits. Amber Booth with Compass Real Estate to give David Gardner an offer on our behalf

for the property at Dutch Flats. The new 2024 Tacoma is having electrical/battery saver issues. Getting diagnosed and fixed or replaced.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. None.

CORRESPONDENCE:

1. None.

ADJOURNMENT:

1. Meeting was adjourned at 10:33 am on a MOTION made by Director B. Smith, seconded by Secretary/Treasurer V. Jakubac and carried unanimously by all Directors present. The next scheduled General Board Meeting is November 13, 2024, at 10:00 a.m., held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt
Board President

Jennifer Hayes
District Secretary