

MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
August 14, 2024

Board President R. Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:

Directors Present: President R. Hewitt, Vice President L. Padula, Director R. Venard, Director B. Smith, Secretary/Treasurer V. Jakubac

Also Present: J. Hayes, District Secretary, J. Potter, General Manager

Guests present: D. Jerome/Town Crier

Absent: None

PUBLIC COMMENT:

1. None.

MINUTES:

1. The Board reviewed and accepted the Minutes from the Board Meeting held on July 10, 2024 on a MOTION made by Secretary/Treasurer V. Jakubac, seconded by VP L. Padula and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:

1. The Board reviewed and accepted the Financial Statement for the period ending July 31, 2024 on a MOTION made by Director B. Smith, seconded by VP L. Padula and carried unanimously with yay votes by all Directors present.

OPERATIONS REPORT:

Report submitted by Jeremy Potter, General Manager, dated August 14, 2024

- 1A. Production was up by 322,977 gallons compared to last year in July.
- 1B. 2-month production for June & July showed a water loss of 11%
- 1C. Static Well #10 is up by 1/10ft.
- 2A. Meter Installations – Crew is at Book 6 & 7; continues until completed with goal of end of September.
- 2B. Production Sources – Well #25 has been refurbished, tested, and back online – producing an average of 40gpm. Same procedure will be done to Well #26.
- 2C. Staffing/HR – Kaley has asked and shown interest in getting certified to further education/cross training.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. The board heard a proposal to purchase property on corner of Franklin & 243. Agreed that this would be a good addition to the property already owned that is attached. Money can come from reserves. Board would like to hold until there is an appraisal.

2. The board heard and accepted a Vehicle Replacement Proposal that General Manager J. Potter proposed with a MOTION made by VP L. Padula, seconded by Director B. Smith and carried unanimously with yay votes by all Directors present.
3. The board approved a 2-week Vacation Compensation payout for General Manager J. Potter with a MOTION made by Director B. Smith, seconded by Secretary/Treasurer V. Jakubac and carried unanimously with yay votes by all Directors present.
4. The board adopted Resolution #589 Registrar of Voters to Conduct a General Election with a MOTION made by Director B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.
5. The board adopted Resolution #690 Candidates Statement of Qualifications General District Election with a MOTION made by Director B. Smith, seconded by VP L. Padula and carried unanimously with yay votes by all Directors present.

CORRESPONDENCE:

1. None.

ADJOURNMENT:

1. Meeting was adjourned at 10:34 am on a MOTION made by VP L. Padula, seconded by Secretary/Treasurer V. Jakubac and carried unanimously by all Directors present. The next scheduled General Board Meeting is September 11, 2024, at 10:00 a.m., held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt
Board President

Jennifer Hayes
District Secretary