

MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
June 26, 2024

Board President Robert Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:

Directors Present: President R. Hewitt, Director R. Venard, Director B. Smith

Also Present: J. Potter, General Manager, J. Hayes, District Secretary

Guests present: D. Jerome/Town Crier

Absent: Vice President L. Padula, Secretary/Treasurer V. Jakubac

PUBLIC COMMENT:

1. None.

MINUTES:

1. The Board reviewed and accepted the Minutes from the Board Meeting held on May 8, 2024 on a MOTION made by Director B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:

1. The Board reviewed and accepted the Financial Statement for the period ending May 31, 2024 on a MOTION made by Director B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

OPERATIONS REPORT:

Report submitted by Jeremy Potter, General Manager, dated June 12, 2024

- 1A. Production was down by 407,522 gallons compared to last year in May.
- 1B. Water loss of 1-3.5%. As we find more leaks the percentage gets reduced.
- 1C. Static Well #10 is up by 7.1ft.
- 2A. Meter Installation – Crew is at end of Book 5; continues until completed. Goal to be done by end of September.
- 2B. Production Sources – Well #25 that has lasted 16 years, was pulled and found to be seized. The well will be scrubbed and new equipment will be installed. Well #26 is next to receive same treatment.
- 2C. Backyard Project is continuing as budget allows. Piers will be worked on during down time.
- 2D. Staffing/HR – Field crew has proposed a 4/10 schedule for remaining meter installation and special projects. Office Manager to check on a few things with our outside HR company and Jeremy will make a final decision based on findings.
- 2E. Donated a tree (to be the 4th donated total) from Dutch Flats to Center of Town to replace dead one.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. The Board adopted Resolution #588 Budget for 2024-2025 Fiscal Year to be effective July 1, 2024 with a MOTION made by Director B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.
2. District Secretary J. Hayes updated the board with upcoming changes to the current client software UBMax as they integrate to gWorks. Product demos are scheduled in the next 2 weeks to review additional companies as options.

CORRESPONDENCE:

1. None.

ADJOURNMENT:

1. Meeting was adjourned at 10:41 am on a MOTION made by Director B. Smith, seconded by Director R. Venard and carried unanimously by all Directors present. The next scheduled Public Hearing and General Board Meeting is July 10, 2024, at 10:00 a.m., held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt
Board President

Jennifer Hayes
District Secretary