

**MINUTES**  
**PINE COVE WATER DISTRICT**  
**MONTHLY BOARD MEETING**  
**24917 MARION RIDGE DR., IDYLLWILD CA 92549**  
**May 8, 2024**

Board President Robert Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

**ROLL CALL:**

Directors Present: President R. Hewitt, Vice President L. Padula, Secretary/Treasurer V. Jakubac, Director R. Venard, Director B. Smith

Also Present: J. Potter, General Manager, J. Hayes, District Secretary

Guests present: D. Jerome/Town Crier

Absent:

**PUBLIC COMMENT:**

1. None.

**MINUTES:**

1. The Board reviewed and accepted the Minutes from the Board Meeting held on April 10, 2024 on a MOTION made by VP L. Padula, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

**FINANCIAL STATEMENT:**

1. The Board reviewed and accepted the Financial Statement for the period ending April 30, 2024 on a MOTION made by VP L. Padula, seconded by Director B. Smith and carried unanimously with yay votes by all Directors present except Secretary V. Jakubac who abstained.

**OPERATIONS REPORT:**

Report submitted by Jeremy Potter, General Manager, dated May 8, 2024

- 1A. Production was down by 283,313 gallons from last year in April.  
Question regarding last month's water loss was raised – everything was found and fixed by the Thursday after the last meeting.
- 1B. Static Well #10 is up by 4.4ft. and expected to continue to rise.
- 2A. Meter Installation – Crew is at end of Book 4; continues until completed.
- 2B. Production Sources – Dutch Flats treatment plant is back online as of this morning.
- 2C. Backyard Project is continuing as budget allows. Landscaping along back fence is done, pier holes are to be dug and formed for the shade cover posts. Laying concrete will be on hold.
- 2D. Meeting with Curt Saurer of Idyllwild Water District to tour the facilities was rescheduled to next week.

**OLD BUSINESS:**

1. None.

**NEW BUSINESS:**

1. The Board reviewed the draft of 2024-2025 Budgets and made suggestions. Final copy with resolution to be adopted at the June meeting to be effective July 1, 2024.

**CORRESPONDENCE:**

1. None.

**ADJOURNMENT:**

1. Meeting was adjourned at 10:29 am on a MOTION made by Secretary V. Jakubac, seconded by Director R. Venard and carried unanimously by all Directors present. The next scheduled Public Hearing and General Board Meeting is June 12, 2024, at 10:00 a.m., held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt  
Board President

Jennifer Hayes  
District Secretary