

MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
March 13, 2024

Board President Robert Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:

Directors Present: President R. Hewitt, Vice President L. Padula, Secretary/Treasurer V. Jakubac, Director R. Venard, Director B. Smith

Also Present: J. Hayes, District Secretary, J. Potter, General Manager

Guests present: D. Jerome/Town Crier

Absent:

PUBLIC COMMENT:

1. None.

MINUTES:

1. The Board reviewed and accepted the Minutes from the Board Meeting held on February 14, 2024 on a MOTION made by VP L. Padula, seconded by Director B. Smith and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:

1. The Board reviewed and accepted the Financial Statement for the period ending February 29, 2024 on a MOTION made by VP L. Padula, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present except Secretary V. Jakubac who abstained.

OPERATIONS REPORT:

1. Production was down by 22,585 gallons from last year in February. Static Well #10 is down by 1.23ft. Anticipate it will start coming up in Spring with the snow melt.
- 2a. Meter Installation – continues as weather permits.
- 2b. Pine Cove Park – When we say “development”, we are referring to clean up, making it safe, etc. No plans for building.
- 2c. Personnel – Dan Aronson has been with us for 6months as a Temporary Full-Time employee and is now on CalPers for Retirement benefits.
- 2d. Production Sources – Tanks are being kept full with minimal pumping.
- 2e. Vehicle/Equipment Maintenance – Annual maintenance and inspections are complete. 2013 Toyota is completely dead now. Reviewing options mention in October meeting.
- 2f. System Maintenance – All flushing and exercising of CLA-VAL valves are complete.
- 2g. Training – Attended a cross training with FVWD & IWD taking apart and fixing hydrants. Met new GM Curt with IWD.

OLD BUSINESS:

1. President R. Hewitt reported that a new agreement has been negotiated and accepted with Comtronix and we will continue the lease for another year.

NEW BUSINESS:

1. The Board reviewed Lessee American Tower/Verizon's request for rent reduction. Director B. Smith made a MOTION to decline all of their points, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present. Jeremy & Jennifer to follow up with requestee.

CORRESPONDENCE:

1. None.

CLOSED SESSION:

1. The Board entered into Closed Session pursuant to Government Code Section 54957 and the Brown Act to discuss personnel matters to evaluate the General Manager.

OPEN SESSION:

1. The board entered back into Open Session and reported that they discussed General Manager Jeremy Potter's position and decided to ask him to stay on. Jeremy agreed.

ADJOURNMENT:

1. Meeting was adjourned at 11:09 am on a MOTION made by Director B. Smith, seconded by Director V. Jakubac, and carried unanimously by all Directors present. The next scheduled General Board Meeting is April 10, 2024, at 10:00 a.m., held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt
Board President

Jennifer Hayes
District Secretary