

MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
January 10, 2024

Board President Robert Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:

Directors Present: President R. Hewitt, Vice President L. Padula, Secretary/Treasurer V. Jakubac, Director R. Venard

Also Present: Jeremy Potter, General Manager; Jennifer Hayes, District Secretary

Guests present: David Jerome/Town Crier

Absent: Diana Luther

PUBLIC COMMENT:

1. None.

MINUTES:

1. The Board reviewed and accepted the Minutes from the Board Meeting held on December 13, 2023 on a MOTION made by VP L. Padula, seconded by Secretary V Jakubac and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:

1. The Board reviewed and accepted the Financial Statement for the period ending December 31, 2023 on a MOTION made by VP L. Padula, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present except Secretary V. Jakubac who abstained.
2. The Board reviewed and accepted the Budget Comparison for the second quarter ending December 31, 2023 on a MOTION made by VP L. Padula, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

OPERATIONS REPORT:

1. Production was down by 4,603,764 from last year in November. Static Well #10 is down by 1.85ft.
2. Snowfall – First significant snowfall at about 3-4 inches. Both new snow blowers worked out well.
3. Pine Cove Park – Closed escrow, received Deed and partial refund. For safety and security, we installed No Trespassing and No Snow Play signs. It was recommended that we contact the County Sheriff for notice of change in ownership and liability insurance confirmation, as they do trainings there. Additional/new signage should have contact #.
4. Hydrants – We received reimbursement and will continue with the program until complete.
5. Production Sources – Well #6 is being fixed, cleaned, and updated.

OLD BUSINESS:

1. Update on Comtronix from President R. Hewitt.

- a. They have fulfilled their obligation 100% to get caught up on past rent. Suggest that we keep them as is; would like to form an Ad-hoc with VP L. Padula for their new lease agreement.
2. Update on open board position.
 - a. 3 letters of interest have been received. Will have a Special Meeting to appoint a new Director on January 17, 2024 at 10:00 a.m. in the District Board Room.

NEW BUSINESS:

1. The Board reviewed and accepted the legal updates to the Employee Policies and Procedures Manual provided by legal counsel with a MOTION made by Secretary V. Jakubac, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

CORRESPONDENCE:

1. None.

ADJOURNMENT:

1. Meeting was adjourned at 10:32 am on a MOTION made by VP L. Padula, seconded by Secretary V. Jakubac, and carried unanimously by all Directors present. The next scheduled Special Meeting is January 17, 2023 at 10:00 a.m. and the next General Board Meeting is February 14, 2024, at 10:00 a.m., both held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt
Board President

Jennifer Hayes
District Secretary