

**MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
November 8, 2023**

Board President Robert Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:

Directors Present: Lou Padula, Robert Hewitt, Vicki Jakubac

Also Present: Jeremy Potter, General Manager; Becky Smith, District Secretary; Jennifer Hayes, Office Assistant

Guests present: David Jerome/Town Crier, additional guest showed up at 10:15am

Absent: Diana Luther, Rose Venard

PUBLIC COMMENT:

1. None.

PRESENTATION:

1. Presentation of Annual Audit by Jeffrey McKennan with Rogers, Anderson, Malody & Scott for Fiscal Year ending 6/30/2023.

MINUTES:

1. The Board reviewed and accepted the Minutes from the Board Meeting held on October 11, 2023 on a MOTION made by Director Lou Padula, seconded by Director Vicki Jakubac and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:

1. The Board reviewed and accepted the Financial Statement for the period ending October 31, 2023 on a MOTION made by Director Lou Padula, seconded by Director Vicki Jakubac and carried unanimously with yay votes by all Directors present.

OPERATIONS REPORT:

1. Production was down by 668,970 since last year in October. Static Well #10 is down by ½”.
2. SET Meters – Continuing to swap out meters as long as weather permits. Almost done with book 3.
3. Pine Cove Park – The land purchase of the park from The County of Riverside is in escrow. Schedule to close Jan, 30, 2024. Becky left a message with the County to request a shorter escrow.
4. Personnel
 - a. Richard Archer passed both D2 and T2 certification exams
 - b. The Office Assistant position was filled and Kaley Rainbolt was introduced.
5. Steamer Hydrants – We received (10) Steamer Hydrants that CSA 38 will be reimbursing us for. Those will be swapped out where there are smaller hydrants around the district.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. None.

CORRESPONDENCE:

1. None.

ADJOURNMENT:

1. Special thanks to Becky Smith as this is her last Board Meeting as an employee.
2. Meeting was adjourned at 10:25 am on a MOTION made by Director Vicki Jakubac, seconded by Director Lou Padula, and carried unanimously by all Directors present. The next scheduled Board Meeting is December 13, 2023, at 10:00 a.m., in the District Board Room.

Approved:

Robert Hewitt
Board President

Respectfully Submitted:

Jennifer Hayes
District Secretary in training

Becky Smith
District Secretary