

**MINUTES  
PINE COVE WATER DISTRICT  
MONTHLY BOARD MEETING  
24917 MARION RIDGE DR., IDYLLWILD CA 92549  
October 11, 2023**

Board Vice President Diana Luther called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

**ROLL CALL:**

Directors Present: Lou Padula, Diana Luther, Rose Venard

Also Present: Jeremy Potter, General Manager; Becky Smith, District Secretary; Jennifer Hayes, Office Assistant

Guests present: David Jerome, Town Crier arrived at 10:05am

Absent: Robert Hewitt, Vicki Jakubac

**PUBLIC COMMENT:**

1. None.

**MINUTES:**

1. The Board reviewed and accepted the Minutes from the Board Meeting held on September 13, 2023 on a MOTION made by Director Lou Padula, seconded by Director Rose Venard and carried unanimously with yay votes by all Directors present.

**FINANCIAL STATEMENT:**

1. The Board reviewed and accepted the Financial Statement for the period ending September 30, 2023 on a MOTION made by Director Lou Padula, seconded by Director Rose Venard and carried unanimously with yay votes by all Directors present.
2. The Board reviewed and accepted the 1<sup>st</sup> Quarter Budget Comparison dated September 30, 2023 on a MOTION made by Director Lou Padula, seconded by Director Rose Venard and carried unanimously with yay votes by all Directors present.

**OPERATIONS REPORT:**

1. Production was down by 943,326 since last year in September. Static Well #10 is up by 1'35. 6,101,441 gallons of water was produced, 5,649,213 gallons were accounted for, leaving a system loss of 7.5%.
2. Meters have been read using the SET system for routes 1 & 2 and manually reading routes 3-7.
3. Purchased a used mower deck and mowed Dutch Flats again.
4. Purchase of the park is set to enter escrow October 15, 2023.
5. Well #13 has been completed and tested and is now back online.
6. The maintenance pit block walls are completed. We'll move onto prepping the concrete slab.
7. Maintenance Worker II Jensen Beri is starting a welding course starting October 19<sup>th</sup>, 2 days/week for 8 weeks. District is paying fees of around \$7,000.00 for this benefit to our district.

**5 MINUTE RECESS**

**OLD BUSINESS:**

1. Director Lou Padula reported from ad hoc committee's meeting regarding health insurance for employees. Recommended to pay premium capped at PERS Platinum Employee +1 cost. If any employee wants additional people or a different health plan, they will need to pay the difference. MOTION made by Director Lou Padula, seconded by Director Rose Venard

**NEW BUSINESS:**

1. Board reviewed and adopted Resolution #583, a Resolution to update authorization for LAIF.
2. Board reviewed and adopted Resolution #584, a Resolution to update the Board of Directors Bank Signatures.
3. Board reviewed and adopted Resolution #585 to update the effective dates for the continued Rebate Program.
4. General Manager Jeremy Potter informed the board that the 2013 Toyota Tacoma currently in the fleet is only going to last another year. Options include repair or replacement eventually. Current quotes include a rebuilding of the motor for \$36,000, trade in with a \$1,000 value, buying a used engine with a 1year warrantee for \$11-12,000, or find our own engine (no warrantee, we install) for around \$5-6,000. Removed tool box, etc that was weighing it down and will continue to drive it until it dies.

**CORRESPONDENCE:**

1. None.

**ADJOURNMENT:**

1. Meeting was adjourned at 10:38 am on a MOTION made by Director Lou Padula, seconded by Director Rose Venard, and carried unanimously by all Directors present. The next scheduled Board Meeting is November 8, 2023, at 10:00 a.m., in the District Board Room.

Approved:

Robert Hewitt  
Board President

Respectfully Submitted:

Jennifer Hayes  
District Secretary in training

Becky Smith  
District Secretary