

**MINUTES**  
**PINE COVE WATER DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**November 9, 2016**

Board President Robert Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am, in the District Board Room.

**ROLL CALL:**

Directors Present: Lou Padula, Joel Palmer, Diana Eskew, Vicki Jakubac, Robert Hewitt  
Also Present: Jerry Holldber, District Manager; Becky Smith, District Secretary  
Guests present: 4

**PUBLIC COMMENTS:**

1. Marge Muir asked if we were going to address Ordinance 4 at today's meeting.

**MINUTES:**

1. The minutes for the Special Meeting held on October 11, 2016 were approved on a MOTION by Director Lou Padula, seconded by Director Diana Luther, and carried unanimously with yay votes by all directors.
2. The minutes for the Board Meeting held on October 12, 2016 were approved on a MOTION by Director Diana Luther, seconded by Director Vicki Jakubac, and carried unanimously with yay votes by all directors.

**FINANCIAL STATEMENT:**

1. The Board reviewed and accepted the Financial Statement for the period ending October 31, 2016, on a MOTION by Director Joel Palmer, seconded by Director Diana Luther, and carried unanimously with Yay votes by all directors.

**OPERATIONS REPORT:**

1. Production same as last year, but down from 2 years ago. All is good with Weather Station, Website and Blog. Cover over fuel is moving along in the backyard. Comtronix Lease still behind in Lease Payments. Hoping to catch up by 1/1/2017. Still planning on Brown Act/Ethics training sometime in January with Brad Neufeld. Interviewing for Field employee. Becky Smith has hit her 10 year anniversary.

**UNFINISHED BUSINESS:**

1. Ordinance 4 – Update – New Ordinance #9. Letter from Brad Neufeld regarding the delay in completion, due to his change of law firms.

**NEW BUSINESS:**

1. Board reviewed the final form of the Lease Agreement Extension for American Tower and approved it on a MOTION made by director Vicki Jakubac, seconded by Director Diana Luther, and carried unanimously with yay votes by all directors.
2. Board reviewed the letter from Gresham, Savage, Nolan & Tilden, and it was approved by a MOTION made by Director Diana Luther, seconded by Director Joel Palmer, and carried with yay votes by all directors, to go with Brad Neufeld to his new law firm of Varner & Brandt, LLP.

**CORRESPONDENCE:**

1. None.

**ADJOURNMENT:**

1. The meeting was adjourned at 10:40 am. The next meeting will be a Regular Board Meeting on December 14, 2016 at 10:00 am in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt  
Board President

Becky Smith  
District Secretary